



INTERNS IN INDUSTRY

Connecting Deakin students with local businesses

2021

What is Interns in Industry?

Interns in Industry is an annual program, occurring between July and September, where students complete a business internship with a local eastern-region business.

This prestigious program sees Deakin Business School (DBS) collaborate with three city councils: Whitehorse, Knox and Maroondah. Running for over ten years, Interns in Industry has provided a great learning experience for many Deakin students, and excellent industry engagement for local business.

How will the program operate?

Students usually complete a placement between 100–120 hours (dependent on project requirements) with an allocated business within the region. Students will work on real business problems and projects, developed by the businesses, relevant to their area of study.

Internship days are flexible and will be negotiated between the businesses and the students, once shortlisted students have been matched to a business. The final day to complete the internship hours will be Tuesday 28 September, 2021 (close of business).

Deakin will make contact with students mid-way through their internship to check in on their experience. The program concludes with a networking awards event for participating businesses and students facilitated by DBS and participating councils.

Are the internships paid or unpaid?

Remuneration to students is optional as part of the program. The student participation forms part of a Work Integrated Learning unit for students to gain one credit point towards their degree. It's designed to enhance undergraduate and postgraduate courses and maximise future employability. For undergraduates, successful completion of this unit grants academic credit for MWL318 and for postgraduates MWL718.

What kind of work will the businesses provide the students?

Businesses are encouraged to provide a combination of meaningful project-based work and ongoing tasks and responsibilities for the students, which are relevant to their area of study. Businesses must provide a quality learning environment and treat the student as they would any new employee, with tasks and expectations equal to their level of experience.

How are the students selected to be involved in the program?

DBS provide a dedicated team that shortlist students via a competitive application process. Disciplines include accounting, banking and finance, business analytics and information systems, economics, financial planning, human resources and recruitment, marketing and event management, property and real estate, supply chain management and a range of other business areas.

The shortlisting process for students will involve a multiple-mini interview (MMI) where DBS and participating councils facilitate shortlisted students to meet participating businesses. The MMI will be held on Friday 28 May 2021, and program participants must attend.

Breakdown of internship hours

Activity	Hours
Student workshop	2
Awards event	2
Internship placement hours	100–120

FAQs

How are businesses selected to be involved?

Participating Councils will be facilitating the opportunity for businesses to complete an application form detailing information about the business, the internships available and health and safety. The information will be shared with Deakin to determine that the opportunity meets the program requirements. **Further details and application procedures for interested businesses can be found here.**

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Are there any expenses for businesses to participate?

There are no participation fees or expenses for businesses.

What if businesses need support?

Council representatives will liaise with participating businesses during the internship to offer ongoing support as required. If you have any concerns regarding student welfare, please contact Deakin.

Are businesses required to report on student progress?

Each student will ask their supervisor to complete an evaluation towards the end of the program. At the beginning of the internship, businesses are encouraged to set out a schedule with the students. Throughout the program, DBS and the respective council may contact business and student participants to ensure they will meet the required hours before the deadline.

Can the student/s work from home?

Deakin supports a blended model of working on site and working from home, in conjunction with what is best for the business and student. On site internships will be supported if the business has a current Covid Safe plan in place, which is provided to Deakin for review prior to program commencement.

Can anything be done to protect the confidentiality of business information?

Students can be requested to sign a confidentiality agreement if a business believes this is necessary. An example agreement is available from DBS upon request. Deakin will also address the importance of confidentiality and intellectual property rights as part of the students induction, prior to commencing the internship.

Will the students be insured?

All registered students taking part in an **unpaid** placement will be covered by **Deakin University's Insurance Policy**. Where a student is undertaking a paid internship, the host must ensure the student is covered under its insurance policies. Further information regarding the insurance cover may be requested by **emailing bl-wil@deakin.edu.au**.

Key dates in 2021

Schedule	Date
Information session for businesses	Wednesday 14 April (online, lunchtime)
Applications close for businesses and students	Close of business Wednesday 28 April
Multiple-Mini Interview invitations sent to students and businesses	Mid May
Multiple-mini interview	Friday 28 May (online)
Offers to students and businesses	Mid June
Internships commence	Monday 12 July
Final day to complete internship hours and awards night	Tuesday 28 September

Apply now at the links below